

**AIA New Orleans Executive Board Meeting Minutes**

Thursday, 14 September 2017  
 AIA Center for Design  
 1000 St. Charles Avenue, New Orleans, LA



<b>Board Members</b>	<b>Attendance</b>	<b>Initials</b>
Jason Richards, President	Present	JR
Nicholas Marshall, Past President	Present	NM
Angela Morton, President-Elect	Present	AM
Amanda Rivera, Vice President	Present	AR
Thom Smith, Secretary	Present	TS
Shannon French, Treasurer	Present	SF
Jason Levy, Associates Director	Absent	JL
Ashley Banks, YAF Representative	Present	AB
Brent Baumbach, La. Delegate	Absent	BB
Janina Scalfano, La. Delegate	Absent	JS
Megan Weyland, Tulane Delegate	Present	MW
Braham Berg, Tulane AIAS	Absent	BB
Joel Pominville, Executive Director	Present	JP

**Guests**

None

**Meeting Minutes**

1. Call to Order – Jason Richards
  - a. The meeting was called to order by JR at 4:45 pm
2. Consent Agenda
  - a. ACTION: Upon a duly made (AM) and seconded motion (AB), it was RESOLVED to approve the August 2017 board meeting minutes.
3. Events Committee
  - a. September
    - i. JR and JP reviewed details for the upcoming Public Interest Design event on Sep 29-30.
  - b. October
    - i. Board meeting: To be held on Thursday, Oct 05.
    - ii. Art for Art's Sake
      1. It was agreed that the Center for Design will not plan to host an exhibit this year, as recommended by NM.
    - iii. Mini Golf/Golf Tournament
      1. JP stated that this event needs fundraising support, and requested board members to contact potential sponsors.
    - iv. NOAF Home Tour
      1. JP stated that this event needs volunteers as well as sponsorships. He added that getting press and other media outreach could be a task for the Tulane MSRED students who are planned to work with AIANO.
  - c. November
    - i. Construction. AM reviewed details of event, to be held in early November.
    - ii. Membership Meeting/Elections. Annual meeting and elections are Nov 16.
    - iii. AIA National Leadership Institute – New Orleans Regional Host: 16 Nov 2017
      1. AR summarized format of schedule, speakers, and topics.

2. JP summarized registration status.
- d. December
  - i. Holiday Party: 07 Dec 2017
4. Committee Reports
  - a. Financial Committee – SF
    - i. Summarized status: AIANO made slight profit on Bowling Tournament, and overall cash flow looks good.
    - ii. NOAF status. The board generally discussed how to balance the concern over cost sharing and staffing between organizations. JR proposed developing a plan for proceeding before next NOAF board meeting.
5. Tricentennial Planning – AB
  - a. Listed committees: Competition, Exhibition, Publication, and a gala with NOAF and WIA
    - i. JP stated that a consistent level of curation across platforms is critical, and that the board should reach out to potential committee members with respective skills, potentially outside of the professional architecture field.
      1. JP suggested that committed leaders should be appointed for each committee, as this will be a significant effort.
      2. It was agreed that the competition should promote creative engagement with architecture schools for curriculum and content.
    - ii. JR discussed coordination with AIA LA convention events, to be held in New Orleans in September 2018.
      1. It was agreed that the exhibit opening could be held during the conference, with the Beaux Arts Ball following shortly after.
      2. It was also agreed that the committees should potentially schedule the winner's travel to New Orleans during this week.
6. Old Business
  - a. Review for Executive Director – JR
    - i. JR stated that the process will be completed soon, pending upcoming board input. JR requested self-evaluation from JP for review during October board meeting.
    - ii. It was agreed that an annual review schedule will be established per JP's request.
7. Board structure discussion and committee breakout sessions
  - a. It was agreed to postpone – will be scheduled in advance.
  - b. JR stated that the goal is to bring in new members on to committees, particularly those not currently serving on the board.
    - i. NM suggested regular check-ins, perhaps bi monthly, to advance the progress of each committee's vision.
8. Went into Executive Session

**Adjournment**

ACTION: Upon a duly made (JR) a seconded motion (xx) it was unanimously RESOLVED to adjourn the meeting at 6:20 pm.

**Next Board Meeting**

Rescheduled for Tuesday, 03 October 2017, 4:30 pm.

**Submitted by**

Thom Smith, AIA, Secretary