

AIA New Orleans Executive Committee Meeting Minutes

Thursday, 04 May 2017
 AIA Center for Design
 1000 St. Charles Avenue, New Orleans, LA



Board Member	Attendance	Initials
Jason Richards, President	Present	JR
Nicholas Marshall, Past President	Call in	NM
Angela Morton, President-Elect	Call in	AM
Amanda Rivera, Vice President	Present	AR
Thom Smith, Secretary	Present	TS
Shannon French, Treasurer	Present	SF
Jason Levy, Associates Director	Absent	JL
Ashley Banks, YAF Representative	Absent	AB
Brent Baumbach, La. Delegate	Present	BB
Janina Scalfano, La. Delegate	Present	JS
Megan Weyland, Tulane Delegate	Present	MW
Braham Berg, Tulane AIAS	Absent	BB
Joel Pominville, Executive Director	Present	JP

Meeting Minutes

1. Call to Order – Jason Richards
 - a. The meeting was called to order by Jason Richards at 4:39 pm.
2. Consent Agenda – Jason Richards
 - a. ACTION: Upon a duly made (BB) and seconded motion (SF), it was RESOLVED to approve the April 2017 meeting minutes.
3. New Business – Jason Richards
 - a. Volunteers are needed to assist LAF.
 - b. A small group will decide and nominate for the VCC's open positions.
4. Events – Amanda Rivera
 - a. JP confirmed that the annual crawfish boil venue has been double booked, but is proceeding as scheduled.
 - b. JR noted that an upcoming planning seminar to be held at the Center for Design will focus on the NPP with CFBNO, and is an opportunity for food sponsorship.
 - c. JP stated that the PSMJ project manager boot camp is generating interest, but will be pushed back to avoid conflict with Memorial Day weekend.
 - d. JP confirmed that the National Leadership Institute will be held at the Center, and AR asked about finding speakers regarding civic leadership and design. AR noted this should be added to the AIANO calendar.
 - e. JP confirmed that the Public Interest Design Institute will likely be the last weekend of September, at the Center for Design.
5. Executive Director Report – Joel Pominville
 - a. There was no report this month.
6. Finance Committee Report – Shannon French
 - a. SF offered to help with resolving the AIA LA loan. JR stated that the arrangement is not acceptable to AIANO or NOAF. SF suggested forming a committee in the May meeting to make a plan.
7. Development Committee – Janina Scalfano

- a. JS confirmed that Canstruction will likely be scheduled for September 15, 16, or 22, location TBD.
8. Membership Committee – Thom Smith
 - a. TS reviewed highlights of Architecture Week, held in April, and suggested that the committee debrief to review lessons learned and ways to improve for 2018.
 9. Emerging Professionals (EP)– Ashley Banks, Jason Levy
 - a. TS spoke on behalf of AB and JL, who were absent. TS updated board on JL’s planning of Jazzland site tour, and it was agreed that July 20 would be a good date.
 - b. JP updated the board on the ARE study program, and about AIANO’s subscription to Black Spectacles. The board is excited for the program rollout. SF noted that a colleague who recently took the ARE 5.0 exams could speak about the exam transition.
 - c. It was agreed to establish a committee for tricentennial programming. JP will coordinate issuing a call to members.
 - d. TS suggested scheduling an EP event or reception at the Center while the AIA National EP awards exhibit is installed. JP noted the problems with the physical installation, and it was agreed to not plan anything until the installation has been resolved.
 10. Advocacy – Nick Marshall
 - a. JP went to Baton Rouge to speak on the inclusionary housing bill, which will move forward in June. NM wants this legislation to be incentive based.
 - b. NM has invited the City to a seminar on the requirements for stormwater management. He noted issues with the submission process, bond requirements, and long review time.
 11. NOAF – Nick Marshall
 - a. NM stated that AIANO and NOAF will coordinate the financial organization soon, and will send updated information out via Slack.
 12. Old Business
 - a. Center for Design task force.
 - i. SF stated that the (Higgins) side closet wall could be demolished to open it up to the main space. SF also noted that the storefront graphics mockup will occur once Letterman’s prints test pieces.
 - ii. JP distributed copies of the proposed conference room shelving and work area for initial comments, with the goal of both storage and attractive organizational space as a library. ACTION: Upon a duly made (JR) a seconded motion (SF) it was RESOLVED to approve the concept design per minor comments as noted to JP. NM abstained.
 13. New Business – Joel Pominville
 - a. JP discussed establishing protocol for reviewing progress of new employees, and will update the board.
 - b. The Finance Committee will meet on June 1.
 - c. AM requested an upcoming meeting of the Canstruction committee, as the original location is not available.

Adjournment

ACTION: Upon a duly made (AR) a seconded motion (BB) it was unanimously RESOLVED to adjourn the meeting at 6:01 pm.

Next Board Meeting

Thursday, 01 June 2017, 4:30 pm

Submitted by

Thom Smith, AIA, Secretary