AIA New Orleans Executive Committee Meeting Minutes

Chapter of The American Institute of Architects

EXECUTIVE COMMITTEE MEETING NOTES

Date of Meeting Thursday, May 5, 2016

Location of Meeting AIA Center for Design
1000 St Charles, New Orleans LA 70130

In Attendance
- Nick Marshall Present
- Paula Peer Present
- Jason Richards Present
- Angela Morton Present
- Jennie Cannon West Present
- Amanda Rivera Present
- Mary Bullock Present
- Thom Smith Present
- Mary Gilmore Present
- Brent Baumbach Present
- Megan Weyland Present
- Braham Berg Present
- Nicole Dufour Present
- Sherrilynn Carney Present

Also Present
- Nick Marshall
- Paula Peer
- Jason Richards
- Angela Morton
- Jennie Cannon West
- Amanda Rivera
- Mary Bullock
- Thom Smith
- Mary Gilmore
- Brent Baumbach
- Megan Weyland
- Braham Berg
- Nicole Dufour
- Sherrilynn Carney

Call to Order
The meeting was called to order by Nick Marshall at 4:50 pm

General Topics

1. Call to Order

2. Consent Agenda – Nick Marshall
   2.1.1. Motion to approve (?), second (?).
   2.1.2. Approved

3. Executive Session

   4.1. Taxes
      4.1.1. Taxes were mistakenly not filed from 2011. Accountant and ND are writing letters to IRS to plead for forgiveness of penalties.
      4.1.2. AIA paying full condo/mortgage cost to NOAF and NOAF pays $600/mo back for admin. AR to adjust expenses/income accordingly
      4.1.3. AR to keep repayments as a line item
      4.1.4. AR to adjust spreadsheet to reflect reduction of repayment against overall
      4.1.5. PP to send NOAF budget again.
   4.2 BP Claim – Peggy Landry has notified that claim is being refiled.
   4.3 Lapsed Memberships –
      4.3.1 14% loss from last year (but number might be skewed by late payments)
      4.3.2 NM requested a specific report from Sheri on membership income
      4.3.3 Full Board to review list and offer calls
5. Development Committee – Jason Richards
   5.1. City Planning Committee Educational Sessions/Chris Johnson
       5.1.1. Angela offered to follow up with CZO program.
       5.1.2. Brainstorm for interesting new sponsors for the event.
           5.1.2.1 how do they boost affordable housing
           5.1.2.2 “inclusionary zoning” study
           5.1.2.3 Land use study and “getting our voice back”. Land-use attorneys can sponsor event or panel discussion

5.2. Executive Committee Director TASK FORCE
   5.2.1. Team received 9 viable candidates and are shortlisting them in the following week

5.3. Communication TASK FORCE – Thom Smith
   5.3.1. Calendar – still searching
       5.3.1.1. Board Portal – is this an option?
       5.3.1.2. Understand the difference between what AIA staff can handle vs. the website consultant.
       5.3.1.3. ND Sherri is overloaded with NOAF work.
       5.3.1.4. JW Possibly get an intern from Loyola. Will reach out to Core Construction for more information.
       5.3.1.5. E-blasts graphic update. Bi-weekly e-blasts.
       5.3.1.6. JW Trello or Slack. NM Request metered communication.
       5.3.1.7. Internal communication discussion.
       5.3.1.8. External Communication discussion.

5.3.2 Patron of Architecture Awards – Nick Marshall
   5.3.2.1. Milton Schuermann (Marcel Wisznia) Tulane City Center
   5.3.2.2. Nick Mueller – President of WWII Museum
   5.3.2.3. Nominations are open

5.3.3 State Selection Board needs nominees. John Klingman was first choice, but he won’t take it. Denis Brady?

6. Events Committee – Angela Morton
   6.1. Design Awards
       6.1.1. Discuss certificate policy for team members. (2) Certificates given free and there will be cost incurred for an additional.

6.2 Crawfish Boil
   6.2.1 Board members need to order/call your potential sponsors
   6.2.2 Braham to relay info that students who offer to help out can attend free
   6.2.3 Updated budget – goal $9,000

6.1 Building Tours
   6.1.1 May – Stallings Center
   6.1.2 June NOAF – Catahoula Hotel
   6.1.3 AIA may focus on construction tours/NOAF do more general tours interest to draw the public
   6.1.4 Pricing discussion – Keep AIA tours free for members if you rsvp - $5 at the door

6.2 Tulane Thesis exhibition May 6
6.3 White Linen Night – Tiffany Lin. Sherri to coordinate with CAC to get on tour
6.4 AIA Bowling – Confirmed date July 22. Extra staff hours will need to be built into budget.
7 NOAF – Nick Marshall
   7.1 Give NOLA raised $1000. Board still working on capital campaign. Website went down, but money still qualifies for lagniappe funding.
   7.2 Cuba Trip – need travelers – please spread the word about the opportunity to clients, etc.

8 New Business
   9.1 AIA Elections
      9.1.1 Board will need to vote for national AIA president at AIA Convention. Nominees were sent to all Board members/discussed.
      9.1.2 Motion for Board to vote for Carl Elefante for President. Secretary Julia Donoho Motion passed
      9.1.3 MB may be proxy voter
   9.2 Maggie Williams – encourage involvement in Tulane Summer Architecture Camp. (flyers distributed)

Adjournment  ACTION: Upon a duly made (xx) a seconded motion (xx) it was unanimously RESOLVED adjourn the meeting.
               Meeting adjourns at 6:30 pm

Next Board Meeting  Thursday, June 2, 2016, at 4:30 pm

Submitted by  Jennie Cannon West, AIA
              Board Secretary