

**Chapter of The American Institute of Architects**

**EXECUTIVE COMMITTEE MEETING NOTES**

**Date of Meeting** Tuesday, January 11, 2016

**Location of Meeting** AIA New Orleans Center for Design  
1000 St. Charles Avenue

<b>In Attendance</b>	Nick Marshall	Present
	Paula Peer	Present
	Jason Richards	Present
	Angela Morton	Present
	Jennie Cannon West	Present
	Amanda Rivera	Present
	Mary Bullock	Present
	Thom Smith	Present
	Mary Gilmore	Present
	Brent Baumbach	Present
	Megan Weyland	
	Braham Berg	Present
	Nicole Dufour	Present
	Sherrilynn Carney	Present

**Also Present** none



**Call to Order** The meeting was called to order by Nick Marshall at 3:30 pm

General Topics

1. Call to Order
2. Review and Approval of Minutes
  - 2.1. ACTION: Upon a duly made (MG) a seconded (JR) motion it was unanimously RESOLVED to approve the December 8, 2015 Minutes.
3. Executive Director's Report – Nicole Dufour
  - 3.1. Call for Design Award Entries sent to the membership.
  - 3.2. Committee chair for design awards and sponsorship package will go out this week, January 11, 2016.
  - 3.3. Tulane to host licensing conference at AIA Design Center February 12-13, 2016.
  - 3.4. Need Crawfish Boil Chair. AM what is the target date? ND date has not been set, possibly Thursday evening. Logistics: venue, logo design competition and find boilers for the event. NM prefers a Saturday date, so family can attend the event. ND targeting early April or mid-May.
4. Design Awards – Nick Marshall
  - 4.1. Potential Speakers:
    - 4.1.1. Teddy Pierre, Pierre Masonry
    - 4.1.2. Jonn Hankins, Propeller / New Orleans Master Craft Guild
    - 4.1.3. David Simon, Treme and The Wire
    - 4.1.4. Sarah Wartell, CEO of Urban Institute

- 4.1.5. Angela Glover Blackwell, HUD
  - 4.1.6. Please submit any additional speaker by January 18, 2016.
  - 4.2. Potential Awards and Honorees
    - 4.2.1. FAIA – new members
    - 4.2.2. Individual and Firm Achievements
    - 4.2.3. Newly Licensed Awards – JW
    - 4.2.4. USGBC Award – Shannon Stage
  - 4.3. Possible Chairs?
    - 4.3.1. Harvey Burns
    - 4.3.2. Peggy Landry
5. Financial Report – Amanda Rivera and Nick Marshall
- 5.1. Review of draft 2016 budget.
  - 5.2. Financial meeting Tuesday, January 19, 2016. NM – to send invite.
  - 5.3. Projecting about \$15,000 revenue.
  - 5.4. Programming meeting is set for January 25, 2016. Will be able to set financial goals for events following meeting – NM.
  - 5.5. Voting on budget will happen at February board meeting.
  - 5.6. PP request to swap authorized signers at bank. ND will coordinate. All AIA New Orleans and New Orleans Architectural Foundation to meet at bank.
6. New Business
- 6.1. AM repost on Canstruction partnership with Second Harvest, New Orleans Saints, Carnival Cruise Lines, and AIA New Orleans. Huge success, hope to collaborate again in the future.
  - 6.2. JW asked about Facebook and Social Media, who has administrative privileges? ND – AIA staff. NM – Board will create policy for additional administrators.
  - 6.3. NM Create Communications taskforce. NM, JW, MG and TS volunteered for taskforce.
  - 6.4. JW Women in Architecture update – WIA grassroots meeting in January.
  - 6.5. BB AIAS update – attended AIAS Conference in San Francisco. Involved with Freedom by Design and NCARB.
  - 6.6. AR – 10 year 10 stories update – pillars will travel to ULL in spring. Baton Rouge contacts have not responded.

**Adjournment** ACTION: Upon a duly made (AR) a seconded motion (TS) it was unanimously RESOLVED adjourn the meeting.  
Meeting adjourns at 4:45 pm

**Next Board Meeting** **Thursday, February 11, 2016, at 4:30 pm**

**Submitted by** Jennie Cannon West, AIA  
Board Secretary